



AHWATUKEE

Event Center

Networking Events

Expositions

Luncheons/Retreats

Quarterly/Annual Meetings

Educational Classes

Seminars/Workshops

Employee Trainings

4700 E. WARNER ROAD PHOENIX, AZ 85044

AVAILABLE SPACES



Sunset Room

The Sunset Room provides a spacious floor plan accompanied by open windows, so your guests can enjoy beautiful mountain views throughout your rental. Its clean and modern design is a perfect canvas for your personal touches and style. The Sunset Room comes complete with audio visual compatibility such as in-house sound system, wireless microphones, and an integrated projector.

Sunset Patio

The Sunset Patio, included with your Sunset Room rental, is an open-air extension to the ballroom, an excellent place to watch Arizona's breathtaking sunsets. This outdoor space also features a beverage and catering station ideal for outdoor entertainment. Accented with landscape lighting and patio furniture, this area has various uses.



Oasis Rooms I & II

Adjacent to the Sunset Room are Oasis Rooms I & II. This space is ideal for private meetings or intimate gatherings. With its built-in partition, Oasis Rooms I & II can be rented together or individually. The room is equipped with an in-house sound system, wireless microphones, and a mobile projector.

Oasis Patio

Attached to Oasis Room II is a twinkling courtyard illuminated by the soft glow of contemporary bistro lights strung overhead. The multipurpose patio can be utilized as a ceremony space or a gorgeous extension to the event hall.



AHWATUKEE EVENT CENTER BUSINESS-FOCUSED EVENT GUIDELINES

A business-focused event is a private or public function in which a company or business puts on event for employees, students, and/or the public. Examples of a business focused event are the following:

- Networking Event
- Expositions
- Luncheons/Retreats
- Quarterly/Annual Meetings
- Educational Classes
- Seminars/Workshops
- Employee Training



Business Focused Events are welcome at the Ahwatukee Event Center. However, all events must meet the following guidelines:

1. Event must take place Monday – Thursday, 8am-6pm. Weekends at the Ahwatukee Event Center are reserved for private social functions.
 2. NO consumption of alcohol.
 3. Pre-registration by attendees is required. There is to be no selling of tickets or exchange of money on the premises.
 4. A list of all vendor names and contact information will be collected by the Ahwatukee Event Center.
 5. Publicity for an event must clearly identify the sponsoring group or individual. Publicity cannot state or imply the Ahwatukee Event Center is a sponsor or co-sponsor of an event without its express permission.
 6. The Ahwatukee Event Center reserves the right to revoke permission granted to organizations and individuals for use of space due to breach of contract.
- **Additional rules and regulations as outlined in the Event Center Rules and Regulations will also apply.**

VENUE PRICING

| | HALF DAY RENTAL < 5 HOURS | FULL DAY RENTAL > 5 HOURS (10 HOURS MAX) |
|------------------|------------------------------|---|
| OASIS ROOM I | \$250+ | \$500+ |
| OASIS ROOMS I&II | \$325+ | \$650+ |
| SUNSET ROOM | \$500+ | \$1000+ |
| ENTIRE BUILDING | \$700+ | \$1400+ |

*Rates are only for rentals booked Monday-Thursday, 8am - 6pm

*Minimum 1 hour of set up required for all Rentals

Includes:

- Exclusive use of venue for a half day or full day
- Use of prep kitchen
- 6' rectangular or 60" round tables
- Use of projector screen
- In-house sound system
- Designated patio
- Custom seating design w/ set up & tear down
- 30" elevated cocktail tables
- Microphones
- In-house décor

PLEASE NOTE

- A cleaning fee between \$110 - \$210 will be applied to each event based on guest count.
- Prices are subject to a 2.9% commercial tax.
- Reservations can be made up to (24) months in advance, but no later than (14) business days prior to your event.
- Events held June - August receive a 10% discount.

HOW TO MAKE A RESERVATION

Thank you for considering booking the Ahwatukee Event Center! We currently do not place dates on hold. Reservations are confirmed when a contract is completed and received by the Ahwatukee Event Center, and a refundable security deposit is placed. Our deposit schedule is as follows: 50% of the reservation balance is due 6 months prior to the scheduled event, 25% is due 3 months prior, and the remaining balance is due 1 month before the scheduled event. Please note the security deposit does not apply towards your reservation balance.

AHWATUKEE EVENT CENTER CONTACT:

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LOCATED AT:

AHWATUKEE COMMUNITY SWIM, TENNIS & EVENT CENTER

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PHOENIX, AZ 85042

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